Identity and Passport Service

What to do with a passport when the passport holder has died

It is important that the passport of a deceased person is cancelled so it cannot be used illegally. You should send or hand in the passport, along with this leaflet to your nearest passport office: http://www.ips.gov.uk/passport/find-regional-office.asp. For security purposes, we ask that you cut off the top right hand corner of the passport before returning it to IPS. This is to ensure the passport cannot be used fraudulently.

When we get the passport we will: -

- Cancel it so it cannot be used and dispose of it safely on your behalf, or ☐
- Cancel it so it cannot be used and then return it to you ☐

Please indicate which option you would prefer. If no preference is indicated IPS will dispose of the passport upon receipt.

If the passport is lost or unavailable it is your responsibility to advise IPS accordingly. You should do this by sending us a Lost and Stolen form (LS01) and providing an issued copy of the death certificate.

Details of passport holder

Last name

First names

Date of birth

D D M M Y Y Y Y

Town and country of birth

Passport number

Death certificate number

Details of sender

Name (title, first name and surname)

Address

Postcode

Please sign in box

By signing this form I confirm that, as far as I know, all the information I have given is correct

Signature

For further advice please telephone the Passport Adviceline on 0870 521 0410